

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 20<sup>th</sup> November 2017

**Present:** **The Chairman** – Mr Ian Watson  
**Councillors** – Mr Kevin Cross, Mr David Fletcher, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mr Keith Perry, Mr David Reeves, Mrs Nuala Wilson,  
**The Clerk** – Mrs Frances Bullard  
**Suffolk County Council** – not present  
**Waveney District Council** – not present  
**4 members of public at start of meeting**

		<b>ACTION</b>
	<b>OPEN FORUM</b>	
	<p>Mrs Christine Scriven asked if it would be possible to provide a bus shelter at the end of Bonsey Gardens to provide shelter for school children, there are 4 school buses servicing 3 high schools and a primary school. She would also welcome goal posts being provided for use by children at the play area.</p> <p>Parking in Chapel Road was raised, The Clerk has progressed this with Highways – they agree that double yellow lines should be extended and say the request has been escalated to their Safety and Speed Management Team for future consideration.</p> <p>Mr Richard Pearson spoke re speeding on Southwold Road. He has been filming vehicles and monitoring their speeds (video previously shared with all). He understands data protection issues but wants to raise awareness. He spoke re the huge difference in noise and accident survival rates when driving at 40mph rather than 30mph. His latest film shows vehicles travelling in excess of 70mph. Mr Pearson would like to see changes made to the roads and increased signage. Mr Pearson said he has shared this information with Police but finds it hard to get commitment or help to change things. The Chairman thanked Mr Pearson and said all share his concerns, we have purchased VAS, Community Speedwatch Group continues and we have Police speed van visit weekly. Any changes to roads or signage would need SCC involvement and would need to be raised through Cllr Goldson.</p> <p>Mrs Wynn spoke re footpath from Bonsey Gardens along Chapel Road – this is still very narrow and overgrown – The Clerk confirmed she has again chased this with Highways &amp; Cllr Goldson has also emailed them regarding getting this work done.</p> <p>Mrs Wynn asked how items can be added to the Agenda – The Clerk advised they should be raised with her and she and The Chairman will either address matters before the meeting or add to Agenda.</p> <p>Open Forum closed.</p>	
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Mr Mark Buxton, Miss Alison Evans, Mr Roger Middleditch, Mr Paul Tyack, Cllr Craig Rivett & Cllr Tony Goldson.	
<b>2</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Mrs Hutson item 4.5	

<b>3</b>	<b>MINUTES OF PC MEETING HELD 23<sup>rd</sup> OCTOBER 2017</b>	
	<p>The minutes of the PC Meeting held on 23<sup>rd</sup> October 2017, having previously been circulated, were proposed as a true record by Mr Fletcher &amp; seconded by Mrs Hutson - All in favour – a copy was signed by The Chairman.</p> <p>Mrs Grantham queried the paragraph regarding the speed limit in Chapel Road – Mr Cross said the spacing of the street lights dictates that the whole length of the road should be 30mph. Mr Fletcher said this is contradicted by a National Speed limit sign. The Clerk to contact Highways for clarification.</p>	<b>FB</b>
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>Play Facilities</b> – Mr Tyack will send update by email.	<b>PT</b>
<b>4.2</b>	<b>S106/CIL Monies</b> – Bench in Oakhill Close – Mr Cross has sought views of residents and met with Mrs Wynn – the favoured location is in Oakhill Close, facing away from houses. Some concern was raised about youths congregating. The Clerk said site would need to be agreed by WDC before we proceed. Due to residents concerns it may be better if goal posts are sited at play area or Village Hall. Mr Cross will confirm exact location for bench and make contact with WDC.	<b>KC</b>
<b>4.3</b>	<b>Flooding of A12/The Lane</b> – The Clerk sent a strong email to Cllr Goldson who has added his support in an email to the Drainage team – it is unlikely this work will be done this year but will definitely be on the 2018/19 list.	
<b>4.4</b>	<b>Village Flowerbeds</b> – Mr Reeves spoke re the flowerbed outside the Chinese takeaway. He feels plants need to be cut hard back & proposed Mrs Hutson makes contact with Ben Rouse for a quote for this and the clearance of the beds near the bus shelter, seconded by Mr Fletcher, all in favour apart from Mr Cross who feels PC monies should not be used to care for WDC land. The Chairman said this area is owned by WDC & monitored by Highways/Norse who do not consider it a priority but it does cause concern and complaints from residents. Norse are only contracted to cut back/tidy once a year but it needs doing more often.	<b>LH</b>
<b>4.5</b>	<b>26 High Street</b> - Mrs Hutson confirmed that Siolfix are carrying out an assessment of the soil contamination at the rear which will accompany marketing literature.	
<b>4.6</b>	<b>Clerks Annual Appraisal</b> – <i>The Clerk left the meeting.</i> Mrs Hutson spoke re Clerks Appraisal which was conducted by The Chairman & Mrs Hutson. Role and salary assessed using documents from NALC. It is proposed that the Clerk’s salary move from SP22 to SP23 from 1.10.17. There has also been an underpayment since April when an annual rise should have been applied – this will be paid in this months salary. Proposed by The Chairman, seconded by Mrs Hutson, all in favour. <i>The Clerk rejoined the meeting.</i>	
<b>4.7</b>	<b>Any other Matters Arising</b> – None	
<b>5</b>	<b>HIGHWAY ISSUES</b>	
<b>5.1</b>	<b>VAS Monthly Data</b> – Data has been shared by Mr Buxton. Please let him know if you notice VAS are not working.	<b>All</b>
<b>8.3</b>	Brought forward - <b>Email from Mr Pearson re speeding on Southwold Road</b> – Mr Cross said Mr Pearson’s work on speeding is very worthy but we are bound by data protection laws. Cllr Goldson’s ANPR trial at Spexhall will roll out to other areas if successful and would tie in well with Mr Pearson’s work. The Clerk will thank Mr Pearson for his input and pass Cllr Goldson’s details to him.	<b>FB</b>

<b>6</b>	<b>PLANNING</b>	
<b>6.1</b>	<b>DC/17/4543/FUL – 9 Southwold Road</b> - Plans were shared and discussed – Recommendation that permission be granted was proposed by Mr Cross, seconded by The Chairman, all in favour. The Clerk will respond to WDC.	<b>FB</b>
<b>6.2</b>	<b>DC/17/4329/TCA</b> - Notification received of permission granted.	
<b>6.3</b>	<b>DC/17/4102/FUL</b> – Notification received of permission granted.	
<b>6.4</b>	<b>Any further Planning Applications Received – DC/17/4767/TCA – 46 High St</b> - Plans were shared and discussed – Recommendation that permission be granted was proposed by Mr Fletcher, seconded by Mrs Hutson, all in favour. The Clerk will respond to WDC	<b>FB</b>
<b>7</b>	<b>FINANCE</b>	
<b>7.1</b>	Balance at Bank – £20,507.77 Business Saver Account (WRAC) (Lions donation) - £1000.00. Current Account - £14,916.95 Business Saver Account (CIL) - £4590.82 The Clerk confirmed SAGE balances with Bank Statements.	
<b>7.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>7.3</b>	Clerks salary. Clerks expenses of £67.44	
<b>7.4</b>	HMRC payment – Nil	
	Above payments 7.2 to 7.4 proposed by The Chairman & seconded by Mr Perry. All in favour. Cheques signed by The Chairman & Mrs Hutson.	
<b>7.5</b>	<b>Report from Finance Committee (inc Precept proposal for 2018/19) –</b> Finance Committee met prior to meeting and reviewed 2018/19 draft budget in detail. They also reviewed risks and discussed the procedures and policies which are in place to ensure we have adequate financial controls – SAGE – 2 signatories on cheques – Finance Meetings etc.  Larger projects discussed, including support to Village Hall, replacement of Village sign, possible bus shelter at end of Bonsey Gardens, PC website upgrade, traffic calming etc.  Mr Cross offered to research parish websites and will work with The Chairman and Clerk.  The Clerk will submit a claim for VAT before the financial year ends.  Mr Cross has kindly assessed all PC assets and noted any maintenance work that is required. This has been allowed for on the budget sheet. To be discussed at December meeting.  The Clerk will produce a report re CIL monies for WDC & clarify when more monies are expected from the Meadowlands development.  Mr Watson proposed a precept request of £14,911.25 – this would reflect 0% change on Council Tax bills and allow the Parish Council to continue to be effective and able to support requests from the community, as well as maintaining the agreed level of reserves. Seconded by Mrs Hutson, all in favour. The Clerk will submit papers to WDC.	<b>KC</b> <b>FB</b> <b>FB</b> <b>FB</b> <b>FB</b>
<b>7.6</b>	<b>Any other accounts received –</b> None	
<b>8</b>	<b>CORRESPONDENCE</b>	
<b>8.1</b>	<b>Letter of thanks from DIAL</b> – received for our donation of £50.	
<b>8.2</b>	<b>Letter received from Barclays re ring-fenced banking</b> The Clerk will file.	<b>FB</b>

<b>8.3</b>	<b>Email from Mr Pearson re Speeding on Southwold Road – dealt with under item 5.</b>	
<b>8.4</b>	<b>Any other correspondence received –</b>	
<b>8.4.1</b>	The Clerk confirmed a letter has been received from WDC noting Mr Goldsmiths resignation and confirming that no election has been called for and co-option can take place.	
<b>9</b>	<b>ANY OTHER BUSINESS</b>	
<b>9.1</b>	The Chairman spoke re Cllr Goldson's Area Meeting which he attended – He asked that The Clerk contact Alison Wheatland to see if a grit bin can be provided for the junction of Oak Hill Close & Chapel Road. Literature shared re Suffolk Constabulary recruitment to Special Constabulary.	<b>FB</b>
<b>9.2</b>	Mr Reeves spoke street light (No 20) which was damaged and causing a danger, he reported this and it has been attended to.	
<b>9.3</b>	Mr Reeves reported that The Environment Agency have been undertaking clearance work on the River Wren.	
<b>9.4</b>	Mrs Wilson asked if the £1000 donation from The Lions could be used for the kitchen refit at the Village Hall. The Chairman said all requests need to come from the VHMC as per Dr Drane's email. Mr Reeves confirmed there are sufficient funds for the kitchen at present. The Chairman said full support is given to the village hall - 48% of next year's precept has been allocated to them. He suggested if the kitchen work cannot be finished for any reason then the PC be approached, via Dr Drane, for support.  Mrs Hutson asked that clarification be sought from WDC regarding the social housing for local residents that was promised at the Meadowlands development. The Clerk will email Cllr Rivett.	<b>FB</b>
<b>10</b>	<b>DATE OF NEXT MEETING – Monday 18<sup>th</sup> December 2017 – 7.30pm – followed by festive refreshments.</b>	

There being no further business the meeting closed at 9.30pm