

WRENTHAM PARISH COUNCIL

**Minutes of the Meeting of Wrentham Parish Council
held at the Village Hall at 7.30pm on Monday 23rd October 2017**

Present: **The Chairman** – Mr Ian Watson
 Councillors – Miss Alison Evans, Mr David Fletcher, Mr Kevin Cross, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Keith Perry, Mr Paul Tyack
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – not present
 2 members of public at start of meeting

		ACTION
	OPEN FORUM	
	<p>The Chairman welcomed all, he spoke about email exchanges earlier in the day and asked that all remain professional & stick to facts to allow a productive meeting.</p> <p>Mr Robinson spoke re flooding of the A12/The Lane. He has shared a video and photos with all. He has now been told, by the new Highways Dept, that remedial work will take place in 2018/19 having been previously advised it would be in 2017/18. Mr Robinson showed a diagram which demonstrated the flow of water and location of drains. The issue dates back to at least 2004, possibly 2001.</p> <p>Mr Perry said that he understands when flooding takes place this also causes raw sewage to disperse into The Lane and in turn into the River Wren.</p> <p>Cllr Goldson said he too is very disappointed to be told this work will not happen until 2018/19.</p> <p>The Clerk asked if there is any way to have the problem reprioritised to allow the work to be done sooner. Cllr Goldson asked that the request be emailed to him, along with supporting evidence. The Clerk will do this, also copying in the Environment Agency & Highways.</p> <p>Mr Cross said we should also look at other areas of flooding, Church Corner, Priory Road etc, perhaps we should prioritise budget differently to support flood prevention.</p> <p>Open Forum closed.</p>	FB
1	APOLOGIES FOR ABSENCE	
	<p>Apologies were received and accepted from Mr Mark Buxton, Mrs Caroline Grantham, Mr David Reeves & Mrs Nuala Wilson. The Clerk confirmed that Mr Dale Goldsmith has now resigned from the Council. She will process forms with WDC.</p> <p>Mr Cross asked if we have reasons for apologies – The Clerk confirmed we do.</p>	FB
2	PECUNIARY AND OTHER INTERESTS	
	<p>All as Sole Trustee of Village Hall. Mrs Hutson item 4.5</p>	

3	MINUTES OF PC MEETING HELD 18th SEPTEMBER 2017	
	The minutes of the PC Meeting held on 18 th September 2017, having previously been circulated, were proposed as a true record by Mr Middleditch & seconded by Mr Fletcher - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	Play Facilities – My Tyack reported he has now chased the signage which has been ordered. He has also spoken to Simon Walker, WDC, re goalposts, he will refer this to the relevant department, if they are supportive then a full consultation process will be needed. Mr Tyack is moving from the village on 27.10.17 – he has a list of volunteers who offered help with the play park – he will see if anyone would like to take the lead on this. Mr Perry said he has heard complaints re accessibility of the play area – having spoken to Dr Drane – he wonders if it would be possible to relocate the play equipment to the grassy area at the rear of the Village Hall. Cllr Goldson said WDC may be willing to negotiate a deal to pass the play area to the Parish Council. The Clerk said we would have to approach this with caution as there would be cost implications with insurance/risk assessments etc. Mr Tyack will make enquiries as to the feasibility of this.	PT
4.2	S106/CIL Monies – Bench in Oakhill Close – The Chairman said he is disappointed that having agreed to spend money on this it has not been progressed or a location agreed. Mr Cross will speak with Mrs Wynn and canvas residents to see where would be the best location so that The Clerk can approach WDC for permission.	KC
4.3	Advertising signs at Meadowlands site – The Chairman has been in touch with Badger Building who advise that the adverts are in place to screen construction work. As soon as the scaffolding is removed from the road facing properties the adverts will be too.	
4.4	Village Flowerbeds – The planted area in front of the Chinese takeaway was discussed. The Clerk has contacted Highways/WDC to check we have permission to do this & awaits a response. Cllr Goldson suggested we just email Highways advising them that the work will be done. It was suggested that the working party could also clear/replant the beds in front of the bus shelter. The Clerk will contact Waveney Norse to find out what they are contracted to do in Wrentham. Mr Cross suggested that the area in front of the Chinese takeaway could be shingled rather than replanted. The Chairman suggested that Mr Reeves and Mrs Wilson view the area and report back what is wanted.	FB DR/NW
4.5	26 High Street - Mrs Hutson confirmed that Clarke & Simpson have been appointed to sell the property however there is soil contamination at the rear, caused by a generator, Benacre Estate will seek quotes to remedy this before the property is marketed.	
4.6	Village Litter Pick - Deferred to Saturday 18 th November – The Clerk will advise Waveney Norse & put details on website/noticeboards.	FB
4.7	Any other Matters Arising – None	
5	HIGHWAY ISSUES	
5.1	VAS Monthly Data – Data has not yet been shared.	
5.2	'Gated' or improved signage on A12 – The Clerk has reported through the online reporting system as requested. Cllr Goldson confirmed all issues are being looked at.	

8.4	<p>Mrs Grantham had asked that speeding in Chapel Road be raised & wondered if the 30mph limit could be extended. Mr Cross confirmed there is already a 30mph limit in place along the whole of Chapel Road as spacing of street lights dictates. Mrs Grantham also suggested that the double yellow lines could be extended from in front of the fire station to the Bonsey Gardens junction – Mr Fletcher said currently people park on the double yellow lines as there seems to be no enforcement. Cllr Goldson said parking enforcement will be handed over for civil enforcement in the next couple of years. The Clerk will add this to the Highways map.</p> <p>Email from Mr Pearson re Speeding on Southwold Road - Brought forward – Cllr Goldson has been in touch with Mr Pearson to say the recording of vehicles and storage of data is illegal. He has suggested Mr Pearson link in with Community Speedwatch to try and tackle the problem. The ANPR trial has started in Spexhall and if successful it is hoped this will roll out to other parishes.</p>	FB
6	PLANNING	
6.1	<p>DC/17/4102/FUL – 10 The Lane - Plans were shared and discussed – Recommendation that permission be granted was proposed by Mrs Hutson, seconded by Mr Fletcher, all in favour. The Clerk will respond to WDC.</p>	FB
6.2	<p>DC/17/4329/TCA – 21 Southwold Road - Plans were shared and discussed – Recommendation that permission be granted was proposed by Miss Evans, seconded by Mr Fletcher, all in favour. The Clerk will respond to WDC.</p>	FB
6.3	<p>DC/17/3456/FUL – Notification received of permission granted.</p>	
6.4	<p>DC/17/3297/FUL – Notification received of permission granted.</p>	
6.5	<p>DC/17/3031/LBC – Notification received of permission granted.</p>	
6.6	<p>Any further Planning Applications Received – None.</p>	
7	FINANCE	
7.1	<p>Balance at Bank – £22,053.39 Business Saver Account (WRAC) (Lions donation) - £1000.00. Current Account - £16,462.57 Business Saver Account (CIL) - £4590.82 The Clerk confirmed SAGE balances with Bank Statements.</p>	
7.2	<p>Account received from Bus Shelter Cleaner - £55</p>	
7.3	<p>Clerks salary. Clerks expenses of £17.39</p>	
7.4	<p>HMRC payment – £53.00</p>	
7.5	<p>Invoice from Polycastle for front doors of Village Hall - £1895.00 – The Clerk confirmed she will transfer this from the Business Saver (CIL) account to the Current account.</p>	FB
7.6	<p>Deposit for Waveney Norse for Litter Pick equipment - £25.00</p>	
7.7	<p>To set a date for Finance Committee Meeting to discuss 2018/19 Precept – it was agreed that the Finance Committee would meet ahead of the next PC Meeting at 6.30pm on Monday 20th November 2017.</p>	Finance Committee
7.8	<p>Any other accounts received –</p>	
7.8.1	<p>Invoice received from Mr G Buckingham for grass cutting at the Village Hall - £267.50. The Chairman asked that The Clerk contact Dr Drane to ensure this amount is correct & that work has been done to his satisfaction before releasing the cheque.</p>	FB
	<p>The Clerk explained that as she was on Jury Service post dated cheques were raised for October payments of Clerks Salary, Bus Shelter Cleaning & HMRC at the September meeting. Above payments 7.2 to 7.8.1 proposed by Mr Watson & seconded by Mrs Hutson. All in favour. Cheques signed by The Chairman & Mrs Hutson.</p>	

8	CORRESPONDENCE	
8.1	WDC Car Parking Consultation – Documents have been previously shared. No reponse required.	
8.2	WDC Annual Rough Sleeper Count – The Clerk to submit a nil return.	FB
8.3	Fundraising Letter from DIAL – After discussion, a donation of £50 was proposed by Miss Evans, seconded by Mr Fletcher, all in favour – a cheque was raised and signed by The Chairman and Mrs Hutson.	
8.4	Email from Mr Pearson re Speeding on Southwold Road – dealt with under item 5.	
8.5	Any other correspondence received –	
8.5.1	Email from HMRC re payments – The Clerk advised that from 15 th December 2017 HMIC payments can no longer be paid via the Post Office. She will explore options.	FB
8.5.2	The Clerk advise the Annual SALC Report and AGM Minutes have been received – she will file these.	
8.5.3	Invitation from WDC to their Christmas Carol Service – The Clerk confirmed The Chaiman is invited to attend on Friday 8 th December at 6pm.	IW
8.5.4	Emails from Mr Robinson re flooding of the A12/The Lane – Dealt with during the Open Forum.	
9	ANY OTHER BUSINESS	
9.1	Miss Evans invited all to the Remembrance Service at St Nicholas Church at 10.50am on 12 th November 2017. Wrentham Band will be in attendance.	
9.2	Date to be set for Clerk’s Annual Appraisal.	IW/LH/FB
10	DATE OF NEXT MEETING – Monday 20th November 2017 – 7.30pm – preceded by a Finance Committee Meeting at 6.30pm.	

There being no further business the meeting closed at 9.14pm