

WRENTHAM PARISH COUNCIL

**Minutes of the Meeting of Wrentham Parish Council
held at the Village Hall at 7.30pm on Monday 18th September 2017**

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr David Fletcher, Mr Kevin Cross, Mrs Caroline Grantham,
 Mr Roger Middleditch, Mr David Reeves,
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – not present
 Waveney District Council – Cllr Craig Rivett from item 8
 2 members of public at start of meeting

		ACTION
	OPEN FORUM	
	<p>The Chairman invited members of public to speak.</p> <p>Mr Michael Hickford spoke regarding the proposed development site on the Draft Waveney Local Plan. He expressed concern regarding flooding/drainage – when Chatten Close was built there was a purpose built pond created to assist with drainage – this is within the proposed development area. Benacre Estate maintain this. He is concerned re the impact on the River Wren if this area is developed.</p> <p>Mrs Alison Hickford spoke regarding the proposed signage as you approach the village from the South. ‘Gated entry’ signs have been used near St Felix School and Reydon Speedwatch report these have had no impact.</p> <p>The Chairman thanked them for their input – these items are on the Agenda and will be discussed.</p> <p>Open Forum closed.</p>	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Alison Evans, Mr Dale Goldsmith, Mrs Lucinda Hutson, Mr Keith Perry, Mr Paul Tyack & Mrs Nuala Wilson.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Mr Cross – item 7.5 Mr Reeves – item 7.8	
3	MINUTES OF PC MEETING HELD 17th JULY 2017	
	The minutes of the PC Meeting held on 17 th July 2017, having previously been circulated, were proposed as a true record by Mr Buxton & seconded by Mrs Grantham, subject to amendments to show Mr Cross as present & that Mrs Hutson’s meeting re the Local Plan was with staff not WDC - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	Play Facilities – No update	
4.2	S106/CIL Monies – No update	
4.3	Advertising signs at Meadowlands site – The Chairman to pursue.	IW
4.4	Village Flowerbeds – The planted area in front of the Chinese takeaway was discussed. The Chairman said not all experience problems with visibility	

	<p>at the junction of Mill Road & Southwold Road. Mr Reeves said this is, and always has been, a very busy junction and care has to be taken as vehicles do not always indicate. The Chairman said at present we pay the gardener who trims the shrubs. We obtained quotes previously in excess of £2000 for this bed to be cleared and replanted with ground cover – he proposed a working party be formed to undertake this work, seconded by Mr Buxton, all in favour. The Clerk will contact Highways/WDC to ensure we have permission to do this.</p> <p>Mrs Grantham suggested a mini roundabout in the area to assist free flow of traffic – Mr Reeves said this has been looked at over the years but not possible due to this being the A12. Mrs Grantham said there are also problems when exiting Chapel Road & will increase if there is further development.</p>	FB
4.5	Any other Matters Arising – None	
5	HIGHWAY ISSUES	
5.1	VAS Monthly Data – Mr Buxton shared data. Chapel Road recorded it's highest volume of traffic to date but speeds were reduced. The Clerk said the rise in volume may have been due to the week long closure of the Beccles road at Benacre crossroads.	
5.2	'Gated' or improved signage on A12 – We are still awaiting a response from Mark Kerridge with regards to what signage is possible. The Clerk has added this to the online reporting system.	
6	PLANNING	
6.1	The minutes of the Planning Meeting held on 21 st August 2017, having previously been circulated, were proposed as a true record by Mr Cross & seconded by Mr Reeves, All in favour – a copy was signed by The Chairman.	
6.2	DC/17/2396/FUL – Notification of Permission Granted.	
6.3	Any further Planning Applications Received – None.	
7	FINANCE	
7.1	Balance at Bank – £19,481.31 Business Saver Account (WRAC) (Lions donation) - £1000.00. Current Account - £13,890.49 Business Saver Account (CIL) - £4590.82 The Clerk confirmed SAGE balances with Bank Statements.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary. Clerks expenses of £53.95	
7.4	HMRC payment – £53.00	
7.5	Invoice from SALC for Councillor Training - £132.00	
7.6	Invoice from Mr Buckingham for VH Grass Cutting - £100.00	
7.7	Invoice from Mr Buckingham for Gardening - £90.00	
7.8	Invoice from Mr Reeves for plants for Jubilee planters - £44.95	
7.9	Invoice from R&S Harber for building work at Village Hall - £3420.00. This is from the budget previously allocated to the Village Hall. A ramp has been installed to allow safe exit from the fire escape in the Games Room, this will also allow disabled access to the hall. The Chairman & Mr Reeves confirmed that three quotations were received.	
7.10	Invoice from BDO for Annual Audit - £120.00	

7.11	Invoice from CAS for PC Insurance – The Chairman confirmed that CAS shop around for the best deal, he has also spoken to an independent broker who could not beat the price quoted. After discussion Mr Fletcher proposed we opt for the 5 year undertaking at a cost of £437.02, seconded by Mr Buxton, All in favour.	
7.12	Conclusion of Audit Notice shared – there were no action points. Acceptance of this notice was proposed by The Chairman, seconded by Mr Fletcher, all in favour. The Clerk will display notice on noticeboard & website.	FB
7.13	Any other accounts received – The Clerk explained that the October meeting will be pushed back by a week due to her being on Jury Service, therefore she has raised post dated cheques for October payments of Clerks Salary, Bus Shelter Cleaning & HMRC.	
	Above payments 7.2 to 7.13 proposed by Mr Watson & seconded by Mr Fletcher. All in favour. Cheques signed by The Chairman & Mr Reeves.	
8	CORRESPONDENCE	
8.1	WDC Consultation re Third Crossing – Documents were shared & discussed. Mr Cross proposed we respond to say we wholeheartedly support this scheme and encourage regeneration of Lowestoft, seconded by Mr Buxton, all in favour. The Clerk will respond. <i>Cllr Rivett joined the meeting.</i>	FB
8.2	Email from Mr Robinson re flooding of the A12/The Lane – The Clerk explained the background to this issue. With changes in Highways Dept she has reported this online as requested. The Chairman raised this with Dr Therese Coffey MP when she recently visited the village. Mr Reeves has noticed that the drain/gulley at the Factory Shop is full of debris again – the Clerk will contact them to ask that these be cleared. Cllr Rivett said this issue has been passed to him by Dr Coffey – he spoke re the restructure in Highways Dept – there is now a hub at Halesworth – there will be Customer Co-ordinators, Community Wardens who will be out & about assessing issues and inspecting defects & engaging with Parish Councils, along with Community Engineers. The Clerk asked if we have a named warden for the Wrentham area – Mr Rivett will make enquiries and advise. The Chairman said the key thing is that we need to establish the list this work is on and who is responsible. Mr Reeves said he has previously met with Highway Engineers to look at the problem and the kerb needs raising at The Lane to assist in the problem but this would then hamper access to The Lane.	FB Cllr Rivett
8.3 8.3.1	Any other correspondence received – The Clerk shared an email received from Joseph & Margaret Langran advising of an online petition which has been created regarding hunting on the Benacre Estate.	
9	DRAFT WAVENEY LOCAL PLAN	
	The Clerk reminded all these are the sites identified for potential development in future, they were on the previous version of the plan, at the moment there are no plans for this development to take place. After discussion the following response was proposed by The Chairman, seconded by Mr Cross, all in favour. <i>We have been invited to comment on whether the preferred approach set out in the Draft Waveney Local Plan is appropriate to facilitate and manage growth in the District. This was discussed at our Parish Council Meeting on Monday 18th September 2017. During the 'Options for the new Waveney</i>	

	<p><i>Local Plan' consultation the Wrentham PC raised concerns about housing density (which is greater than on the previous plan), infrastructure, recreation space, traffic and parking in Wrentham. The PC can see these concerns, particularly regarding infrastructure, have been noted by Waveney District Council so we will look to see they are taken into account in the final version of the New Local Plan. Some specific indicators of this might include a review of local water/sewage/drainage services, road design to avoid speeding problems, off road parking which might include charging points for the electric cars of the future and road safety considerations such as a footpath to Wrentham Church.</i></p> <p><i>We note Site No WLP7.9 has substantially increased in size, this area is in a flood plain and includes a purpose built pond to assist drainage, the PC has not previously been made aware of this increase and we have a high level of concern regarding this.</i></p> <p><i>With that having been said, Wrentham Parish Council is satisfied with the preferred approach for the District and our Parish as set out in the first draft. Our opinion is that the development policies as outlined in that document are appropriate to facilitate and manage growth in the District.</i></p> <p>The Clerk to submit response by 22.9.17.</p>	FB
10	FEEDBACK FROM CLLR GOLDSON'S AREA MEETING	
	The Chairman attended & presented the case for Wrentham projects, including parking, flooding and 'gated' signage on the south A12. He reported that future projects, flooding, highways, VAS, speeding were all discussed. The Clerk will circulate minutes to all.	FB
11	ANY OTHER BUSINESS	
11.1	Mr Fletcher advised that the 30mph zone at Henstead has been extended.	
11.2	The Chairman will send a photograph of the flooding on Church Corner to The Clerk so that this can be reported via the online system.	IW
11.3	The Chairman spoke re the village litter pick – suggested a date of Saturday 28 th October for the next one – The Clerk to progress.	FB
12	DATE OF NEXT MEETING – Due to The Clerk being on Jury Service the next meeting has been moved back by a week to Monday 23rd October 2017 – 7.30pm	

There being no further business the meeting closed at 9.11pm