

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7pm on Monday 24<sup>th</sup> April 2017

**Present:** **The Chairman** – Mr Ian Watson  
**Councillors** – Mr Mark Buxton, Mrs Caroline Grantham, Mr Roger Middleditch, Mr Keith Perry, Mr David Reeves, Mrs Nuala Wilson.  
**The Clerk** – Mrs Frances Bullard  
**Suffolk County Council** – Cllr Tony Goldson  
**Waveney District Council** – Cllr Craig Rivett  
**1 member of public at start of meeting**

		<b>ACTION</b>
	<b>OPEN FORUM</b>	
	<p>The Chairman welcomed all and explained the open forum process.</p> <p>Mr Robinson spoke re the flooding of the A12 &amp; The Lane – the drains in The Lane have not been cleared but run smoothly – the issue lies with the drains on the A12 which overflow – he understands this has been put on an ‘urgent’ list but does not know what this means. He understands it will be an expensive problem to remedy but will not go away without action. The problem has only existed since the development of the Village Hall &amp; Factory Shop.</p> <p>Mr Robinson spoke re speeding – the SCC website says they wish to educate rather than catch offenders – he feels data is collected but nothing is done with it. He is disappointed that SCC &amp; WDC have done nothing about the problem. Mr Robinson has written to Dr Therese Coffey MP &amp; the Prime Minister but still no joy.</p> <p>Mr Robinson spoke about litter – he sees Waveney Norse litter picking in Lowestoft and wonders if they serve Wrentham too.</p> <p>Mr Robinson would like to see reports from WDC &amp; SCC Councillors at future Annual Parish Meetings. The Clerk will add to next year’s agenda.</p> <p>The Chairman thanked Mr Robinson for his input and assured him that all these issues are important to the Parish Council &amp; will continue to be pursued.</p> <p>Open Forum closed.</p>	<b>FB</b>
<b>1</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Mr Buxton as member of Youth Club Committee.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Miss Alison Evans, Mr David Fletcher, Mr Dale Goldsmith, Mrs Lucinda Hutson & Mr Paul Tyack.	
<b>3</b>	<b>MINUTES OF PC MEETING HELD 20<sup>th</sup> March 2017</b>	
	The minutes of the PC Meeting held on 20 <sup>th</sup> March 2017, having previously been circulated, were proposed as a true record by Mr Middleditch & seconded by Mrs Wilson - All in favour – a copy was signed by The Chairman.	
<b>8.7</b>	<b>End of Year Accounts</b> - The Chairman brought this item forward so that it can be covered before the Annual Parish Meeting at 7.30pm.	

	The Chairman distributed a copy of the year end accounts. The Chairman talked through the sheet. He advised we have run a balanced budget apart from the receipt of CIL monies & donations towards the defibrillator. He invited any questions/observations. Acceptance of the accounts was proposed by The Chairman & seconded by Mr Reeves, all in favour – the accounts were signed by The Chairman and The Clerk. The Clerk will publish as part of the Transparency Code in due course	<b>FB</b>
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>Community Defibrillator Update</b> – The Clerk has been chasing the Community Heartbeat Trust for delivery. The Clerk will add to insurance once installed.	<b>FB</b>
<b>4.2</b>	<b>Play Facilities</b> – Carried to May meeting.	
<b>4.3</b>	<b>Trees in The Larches/ Flooding on A12 -</b> <ul style="list-style-type: none"> <li>• Trees in The Larches - The Clerk has contacted Waveney Norse and they have agreed to do further work to remove the low hanging branches.</li> <li>• Flooding on A12 – Cllr Goldson confirmed this is on the urgent list with the drainage department. He agreed with Mr Robinson that the problem lies with the drains under the A12 being too narrow to cope with flood water. Funding is being assessed.</li> </ul>	
<b>4.4</b>	<b>Youth Club</b> - Mr Buxton advised he is on the committee for the new youth club. Mr Perry pointed out an article in The Local Councillor regarding the Youth Social Action Fund which may be of interest as it offers funding for youth groups. Mr Buxton will raise this with the youth club committee.  <i>Meeting adjourned for Annual Parish Meeting.</i>	
<b>4.5</b>	<b>S106/CIL Monies</b> – no issues.	
<b>4.6</b>	<b>Any other Matters Arising –</b>	
<b>4.6.1</b>	The Clerk reported the issues raised at the last meeting regarding parking in The Chestnuts to the local Police. A PCSO visited the next day and at the time there were no issues, if residents continue to have problems then photographs of offending vehicles would be very helpful.	
<b>4.6.2</b>	The Chairman spoke re the Village Litter Pick – this was very successful & several sacks of rubbish were removed – it was agreed to repeat in October & March.	
<b>4.6.3</b>	Bench in Oakhill Close – To be discussed further when Mrs Wynn is present.	
<b>5</b>	<b>COUNCILLOR VACANCIES</b>	
	There remains one Casual vacancy – Please continue to suggest becoming a Councillor to any interested residents.	<b>All</b>
<b>6</b>	<b>HIGHWAY ISSUES</b>	
<b>6.1</b>	<b>VAS Monthly Data</b> – Mr Buxton has circulated data. He has been advised that the data cannot be used by the Safety Team and awaits an explanation as to why. Statistics from the Police Camera Van are available if requested under Freedom of Information – the Clerk will progress this. It is hoped the Safety Team will find a site on Southwold Road for the mobile unit.	<b>FB</b>
<b>6.2 &amp; 6.3</b>	Email from Mr Nicholls regarding speeding - Mr Nicholls has said exactly what Mr Buxton has previously raised with Mark Kerridge, Highways Manager. Every village from Ipswich to Wrentham has improved signage – Mr Buxton feels this would work equally well, if not better than gates and be more cost effective. The Chairman said he really wants to move this project	

	forward – Cllr Goldson suggested waiting until after election and then progressing via Highways & Safety Team.	
<b>7</b>	<b>PLANNING</b>	
<b>7.1</b>	DC/17/1390/FUL – Tom Thumb Cottage, 4 Chapel Road - Plans circulated and discussed. Mrs Wilson proposed consent be recommended – seconded by Mr Perry, all in favour. The Clerk to advise WDC.	<b>FB</b>
<b>7.2</b>	DC/17/1214/VOC – Land to rear of 36/38 High Street - Plans circulated and discussed. The Clerk to respond that we are mindful of overdevelopment in the area and parking issues. Info supplied is misleading and unclear as the drawings differ in scale.	<b>FB</b>
<b>7.3</b>	DC/17/0610/FUL – Notification received that permission has been granted.	
<b>7.4</b>	<b>Any further Planning Applications Received –</b>	
<b>7.4.1</b>	DC/17/1575/FUL – The Limes, 56 High Street - Plans circulated and discussed. The following response was proposed by Mr Reeves, seconded by Mr Buxton, all in favour - Councillors would be disappointed to see the site developed resulting in the loss of historic frontage. It is a shame to lose well established trees and several metres of listed wall within the Conservation Area. This will alter the street scene considerably – The Clerk to advise WDC.	<b>FB</b>
<b>7.4.2</b>	DC/17/1717/FUL – Holly Cottage, 76 Southwold Road - Plans circulated and discussed. Mr Perry proposed consent be recommended – seconded by Mr Buxton, all In favour. The Clerk to advise WDC.  Mr Perry will set up the new projector for the next meeting to allow plans etc to be viewed.	<b>FB</b>  <b>KP</b>
<b>8</b>	<b>FINANCE</b>	
<b>8.1</b>	Balance at Bank – £16,004.93 Business Saver Account (WRAC) (Youth Club funds & Lions donation) - £1214.80 Current Account - £9199.31 Business Saver Account (CIL) - £5590.82 The Clerk confirmed SAGE balances with Bank Statements. The Clerk advised that the next instalment of the precept has now been paid into the bank. She will also pay in the allotment rent and youth club subscriptions. She will move £1000 from Business Saver (CIL) to Current Account & £214.80 from WRAC account to Current Account towards the Youth Worker payments.	
<b>8.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>8.3</b>	Clerks salary & expenses - £63.78	
<b>8.4</b>	HMRC payment – Nil as we are in credit at present.	
<b>8.5</b>	Invoice from Mr M Wills for Internal Audit - £75	
<b>8.6</b>	<b>Any other accounts received –</b>	
<b>8.6.1</b>	Invoice from Mr Eric Sewell – Youth Worker - £425	
<b>8.6.2</b>	Invoice from Mr Stephen Moore – Youth Worker - £425	
<b>8.6.3</b>	Invoice from Mr George Buckingham – Gardener - £90	
<b>8.6.4</b>	Cheque for Village Hall Projector Fund (as previously agreed) - £1000	
	Above payments 8.2 to 8.6.4 proposed by The Chairman & seconded by Mr Perry. All in favour. Cheques signed by The Chairman & Mr Reeves.	
<b>8.8</b>	The Clerk confirmed the Internal Audit has been completed by Mr Mike Wills and all is in order. She has papers for the External Audit which will be presented to Councillors at the next meeting & preceding Finance Meeting.	<b>FB</b>
<b>8.9</b>	<b>To agree a date for a Finance Committee Meeting –</b> it was agreed to hold this ahead of the next meeting at 6.30pm on Monday 15 <sup>th</sup> May.	

<b>9</b>	<b>CORRESPONDENCE</b>	
<b>9.1</b>	<b>Email from The Chairman re Parish Newsletter</b> – The Chairman would like to explore the possibility of setting up an electronic database to share news etc by email – Proposed by The Chairman, seconded by Mrs Wilson, all in favour. The Chairman will progress.	<b>IW</b>
<b>9.2</b>	<b>Email from Mr Cross re delivery of leaflets</b> – Mr Cross has offered to deliver any leaflets/flyers on behalf of the Parish Council.	
<b>9.3</b>	<b>Email from Mr Cross – Waveney Local Plan</b> – Mr Cross has asked that the Parish Council take an interest in this. Cllr Rivett to report to the June meeting. The Clerk to add to Agenda.	<b>FB</b>
<b>9.4</b>	<b>Email from Mr Cross – SALC Councillor Training</b> – Mr Cross would like to attend this and is happy to pay the fee, however he would need to be booked on via the Parish Council. Councillors are happy for this to happen if payment is made in advance – proposed by The Chairman, seconded by Mr Perry, all in favour. The Clerk to make Mr Cross aware.	<b>FB</b>
<b>9.5</b>	<b>Email from SALC – Training Schedule</b> – The Clerk advised a new schedule has been received – a budget exists for training – if anyone is interested please let The Clerk know.	<b>All</b>
<b>9.6</b>	<b>Email from Anglian Water re water supply to allotments</b> – The Clerk confirmed Anglian Water have now taken over supply from Essex & Suffolk Water.	
<b>9.7</b>	<b>Adnams Community Trust</b> – The Clerk has a copy of the Annual Report & accounts and will file should anybody wish to peruse.	
<b>9.8</b>	<b>Any other correspondence received –</b>	
<b>9.8.1</b>	Email received from resident re Fly Tipping of fence panels on the footpath at the far end of Bonsey Gardens. The Clerk has reported this to WDC – Ref AF182740.	
<b>9.8.2</b>	Email received and shared from SALC re Libraries Survey.	
<b>9.8.3</b>	Email received from Mr Cross re Waveney Developer Forum – shared – please make the Clerk aware if you wish to attend.	
<b>10</b>	<b>ANY OTHER BUSINESS</b>	
<b>10.1</b>	The Chairman spoke re next months’ AGM – if anyone is interested in taking on a role please contact The Clerk so nobody is overlooked or put on the spot on the night. Mr Reeves confirmed he will be standing down as Vice Chairman but will remain a Councillor.	<b>All</b>
<b>10.2</b>	Cllr Goldson spoke re the garden of 19 Dyer Terrace – it has been reported to Environmental Health due to the large amount of dog mess present.	
<b>10.3</b>	Mr Perry reported a large amount of dog mess on the verge outside the Village Hall – The Clerk will report to Waveney Norse.	<b>FB</b>
<b>10.4</b>	Mr Buxton confirmed he now has Community Speedwatch signs and these will be mounted on VAS poles as per guidance from SCC.	
<b>11</b>	<b>DATE OF NEXT MEETING – ANNUAL GENERAL MEETING - Monday 15<sup>th</sup> May 2017 – 7.30pm – preceded by a Finance Committee Meeting at 6.30pm.</b>	

There being no further business the meeting closed at 9.31pm