

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 20th February 2017

Present: **The Chairman** – Mr Ian Watson
Councillors – Mr Mark Buxton, Mr David Fletcher, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Keith Perry, Mrs Nuala Wilson.
The Clerk – Mrs Frances Bullard
Suffolk County Council – Cllr Tony Goldson
Waveney District Council – Cllr Craig Rivett
2 members of public at start of meeting

		ACTION
	OPEN FORUM	
	<p>Mrs Clifford spoke re defibrillator funding – she asked about match funding from Cllr Goldson – The Clerk confirmed £250 has now been received and banked. Mrs Clifford asked if any excess money could go towards the projects at the village hall. The Chairman said this is on tonight's agenda and will be discussed.</p> <p>Mrs Clifford spoke re a warning sign obscured by hedges on Southwold Road – The Clerk confirmed she has written to the residents asking that they trim the hedge so the sign is visible.</p> <p>Mrs Wynn spoke re the minutes of the last meeting – she is happy to take on footpaths but would like it made clear she is not joining the Parish Council. The Clerk will amend the minutes.</p> <p>Mrs Wynn said she remains disappointed by a lack of action from SCC & WDC – The Chairman said it's important that things are reported through the correct channels and that reference numbers are obtained.</p> <p>Open Forum closed.</p>	FB
1	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall	
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Alison Evans, Mr Dale Goldsmith, Mr Paul Tyack & Mr David Reeves.	
3	MINUTES OF PC MEETING HELD 16th JANUARY 2017	
	The minutes of the PC Meeting held on 16 th January 2017, having previously been circulated, were proposed as a true record, subject to the paragraph re Mrs Wynn and footpaths being amended, by Mrs Hutson & seconded by Mr Buxton - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	Community Defibrillator Update – The Clerk has now received a quote from Boggis Electrical of £196.79 for installation. She will liaise with Community Heartbeat Trust and Boggis Electrical and progress installation.	FB
4.2	Play Facilities – Survey is now live & The Clerk has prepared flyers for delivery to all residents. Councillors and residents agreed to deliver these. The Clerk will also publicise on the website and noticeboards. The Clerk to contact Mr Tyack to publicise on the Wrentham Facebook page and in The Journal.	FB FB/PT

4.3	<p>Trees in The Larches/Flower Bed outside the Chinese takeaway/Pavements/Footpaths/Flooding on A12 -</p> <ul style="list-style-type: none"> • The Trees in The Larches should be trimmed before the end of February. • Mark Kerridge has provided a quote of approx. £2000 for replanting of the flowerbed outside the Chinese Takeaway – this is high due to traffic control being needed to work alongside the A12. • The pavement from Bonsey Gardens along Chapel Road has been reported to Highways and has been added to their list for ‘skirting’ there may be some delay in this though as there are already many other areas on the list. • The Footpath between Chapel Road and The Lane has been reported to Rights of Way Team as being overgrown and hopefully work will be done to remedy this and install new signage. • Flooding on A12 – Cllr Goldson confirmed this has been added to the Drainage Works list as urgent, it is likely to be very costly. Drains outside the Village Hall and in The Lane have been cleared. 	
4.4	<p>Sizewell C Consultation – Meeting 18th January at Wangford – Mr Reeves attended - Cllr Goldson gave an update. SCC have responded to the consultation, in particular they are not happy with the volume of traffic created by the proposals or the appearance of the 5 storey high accommodation block.</p>	
4.5	<p>Youth Club Funding - The Clerk has asked Eric, the Youth Worker, for copies of the Policies and Constitution from Apollo Youth Club so these can be adopted in Wrentham. Mr Buxton said parents seem to be unaware of the funding shortfall. The Chairman asked that the Youth Workers be invited to the next meeting to discuss funding etc. The Clerk will progress.</p>	FB
4.6	<p>S106/CIL Monies – An email has been received from Dr Drane asking for a contribution to the Projector Fund for the Village Hall – the total cost is approx. £3500 and they have approx. £1400 to date. Currently a loan projector has to be collected and returned to Stowmarket for each film show. Mr Perry confirmed the projector would be available for use by anyone hiring the hall. There are other projects at the Village Hall which are looking for funding, including the kitchen refurbishment, heating, fire door ramp. The Clerk suggested that perhaps an amount could be given to the Village Hall for them to decide on which projects it should be used. Mr Fletcher proposed CIL money be used to give an amount of £1000 to the Projector Project and £2000 to the Village Hall for them to use on other projects, seconded by Mrs Hutson, all in favour. Cheques will be issued as projects progress. The Chairman asked that Mr Buxton be involved in sourcing the projector to ensure it is future proof – there will also need to be 3 quotes obtained.</p>	
4.7	<p>Any other Matters Arising – The Clerk confirmed a replacement bin has been ordered for the northern end of the A12, by the bench – this will come from S106 monies as previously agreed.</p>	
5	<p>COUNCILLOR VACANCIES</p>	
	<p>There remains one Casual vacancy – Please continue to suggest becoming a Councillor to any interested residents.</p> <p>The Clerk has previously circulated a draft Co-Option Policy – Mr Perry proposed adoption, seconded by Mr Buxton, all in favour – a copy was signed by The Chairman.</p>	All

6	HIGHWAY ISSUES	
6.1	<p>VAS Monthly Data – Mr Buxton has circulated data. He has also shared this with Neil Ellis at Spexhall to forward to the Safety Camera Enforcement Team. Figures are much the same when compared to the previous 12 months. The Clerk to send Mr Buxton a copy of the data collected by Highways prior to VAS installation.</p> <p>Community Speedwatch work continues – an average of 15 drivers are reported per session.</p> <p>Cllr Goldson reported the three month trial of ANPR is now starting at Spexhall – will roll out to A145, A144 & A12 if successful.</p>	FB
7	PLANNING	
7.1	DC/17/0404/LBC – 30 London Road - Plans circulated and discussed. Mrs Hutson proposed consent be recommended – seconded by Mrs Grantham, all in favour. The Clerk to advice WDC.	FB
7.2	Any further Planning Applications Received –	
7.2.1	DC/16/5429/LBC – Notification of permission granted.	
7.2.2	DC/17/0610/FUL – 16 Southwold Road - Plans circulated and discussed. Mr Perry proposed consent be recommended – seconded by Mr Buxton, all in favour. The Clerk to advice WDC.	FB
8	FINANCE	
8.1	<p>Balance at Bank – £19,726.05</p> <p>Business Saver Account (WRAC) (Youth Club funds & Lions donation) - £1214.80</p> <p>Current Account - £12,670.43</p> <p>Business Saver Account (CIL) - £5590.82</p> <p>The Clerk confirmed SAGE balances with Bank Statements.</p>	
8.2	Account received from Bus Shelter Cleaner - £55	
8.3	Clerks salary & expenses - £85.45 (inc water bill for allotments)	
8.4	HMRC payment – £11.60	
8.5	Invoice from Mrs Walker for Website - £59.49	
8.6	Invoice from Village Hall - £801.84	
8.7	Internal Auditor – The Clerk has spoken to Mr Wills and he is happy to act as internal auditor again this year. His appointment was proposed by Mrs Hutson and seconded by Mrs Wilson – all in favour – The Clerk will progress.	FB
8.8	Any other accounts received – None	
	Above payments 8.2 to 8.6 proposed by The Chairman & seconded by Mrs Grantham. All in favour. Cheques signed by The Chairman & Mrs Hutson.	
9	CORRESPONDENCE	
9.1	Email from Mr Reeves re Litter Pick - Following a post on the Wrentham Facebook page Mr Reeves has suggested the PC arrange a Village Litter Pick. The Clerk has spoken to Waveney Norse who will provide equipment. It was agreed this will take place on 25 th March 2017 – 9.30am-12.30pm. The Clerk will advise Waveney Norse and advertise via noticeboards, website, Time 4 Tea.	FB
9.2	Email from Essex and Suffolk Water re water supply to allotments – Essex and Suffolk Water will no longer supply non domestic water – this will pass to a new company and further details will follow.	
9.3	Email from Mrs Wynn re fence at 17 Bonsey Gardens – Cllr Rivett gave an update – he has asked for repair before new tenant moves in and awaits a response.	
9.4	Email from Mrs Clifford re warning sign on Southwold Road – Already covered in open forum.	

9.5	Any other correspondence received –	
9.5.1	Update re Avian Flu – The Clerk will circulate to all.	FB
9.5.2	Email re Police & Crime Commissioner Public Meetings – The Clerk will circulate dates to all.	FB
9.5.3	Email re SALC Area Meeting Dates – The Clerk will circulate to Mr Reeves and Mr Watson.	FB
10	REPORT FROM CLLR GOLDSON’S AREA MEETING	
	<p>The Chairman and Mr Buxton attended. The Chairman gave an update</p> <ul style="list-style-type: none"> • Proposed merger may mean less District Councillors. • SCC Elections are forthcoming – Cllr Goldson will stand. Mr Tyack will also be standing in another ward. • Speeding matters disussed • SCC Rights of Way Team are working on ‘Walkers are Welcome’ scheme to promote rights of way. <p>The Clerk asked if the ‘gated entry’ signs for Wrentham were disussed – Cllr Goldson said this would not be considered until after the ANPR trial in Spexhall.</p>	
11	ANY OTHER BUSINESS	
11.1	The April PC meeting & Annual Parish Meeting falls on a Bank Holiday and will therefore be moved to 24 th April 2017.	
12	DATE OF NEXT MEETING – Monday 20th March 2017 – 7.30pm.	

There being no further business the meeting closed at 8.56pm