

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 16th January 2017

Present: **The Chairman** – Mr Ian Watson
Councillors –Mr David Fletcher, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Keith Perry, Mr David Reeves, Mr Paul Tyack, Mrs Nuala Wilson.
The Clerk – Mrs Frances Bullard
Suffolk County Council – Cllr Tony Goldson
Waveney District Council – Cllr Craig Rivett
5 members of public at start of meeting

		ACTION
	OPEN FORUM	
	<p>Mr Robinson spoke re speeding – he feels we have not got a fair deal as the new ANPR system in being trialled in Spexhall who have half the volume of traffic as Wrentham and far less properties on the road. He feels that a resident paying for the system shouldn't change priorities. Mr Reeves said he regularly attends Cllr Goldson's area meetings and Spexhall have a resident who actually designed and built the system which is being trialled, along with Cllr Goldson he has fought to get this accepted by the Police. It is a trial and will be extended to other villages if successful.</p> <p>Mr Robinson spoke re flooding in The Lane – The Chairman said this is a known problem and has been referred to the correct channels via Cllr Goldson. We need to allow them to remedy the situation.</p> <p>Mr Robinson spoke re an email sent by The Chairman which suggested a personal agenda regarding Covehithe & Benacre joining Wrentham Parish Council. The Chairman said no names were mentioned, it was a general comment, he does not wish to be involved in personal issues and would like the Council to work for the benefit of all.</p> <p>Mrs Wynn spoke re the flowerbed outside the Chinese Takeaway – she feels the cutting back is a total waste of time and money – the beds need replanting.</p> <p>Mrs Wynn spoke re pavements – she feels the condition of many of these is dreadful, especially in the areas of social housing. She spoke re the path from Bonsey Gardens along Chapel Road – this is overgrown with grass and soil making clear passage very difficult. The Chairman asked if this has been reported specifically. The member of public said WDC customer services do not seem to pass complaints on. Mrs Wynn said she would like to see a footpath representative on the Parish Council – The Chairman asked if she would like to take on the role – she said she did not wish to join the Council but is happy to be footpath representative for the village.</p> <p>Mrs Wynn spoke re the Meadowlands site – footpaths are in a poor state with raised drain covers etc. The Chairman asked if this has been reported to the named contact at Badger Builders. The Clerk confirmed contact details are on the noticeboard and website and will pass these to the Mrs Wynn. Mr Tyack said he understands the Health & Safety Executive have visited the site previously.</p> <p>Open Forum closed.</p>	FB

1	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall	
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Mr Mark Buxton, Miss Alison Evans & Mr Dale Goldsmith.	
3	MINUTES OF PC MEETING HELD 19th DECEMBER 2016	
	The minutes of the PC Meeting held on 19 th December 2016, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mr Tyack - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	Community Defibrillator Update – The Clerk has received an response from BT regarding the phone box at Wrentham West End – they advise the box could be moved to house a defibrillator but warn the move could cause damage to the box and it would need to be stress tested before being sited elsewhere. Planning Permission would also be required. The Clerk has also received a response from Mr Render of Community Heartbeat Trust who has no strong views on the location of the defibrillator. Dr Drane is in favour of the defibrillator being sited on the bus shelter. The Chairman proposed we site the defibrillator on the bus shelter wall, seconded by Mr Reeves, all in favour. The Chairman proposed we purchase the phone box for £1 for future use – seconded by Mrs Grantham – no other Councillors in favour. Discussion took place regarding getting power to the bus shelter – Mr Reeves is happy to obtain quotes. The Clerk to contact Community Heartbeat Trust to seek advice on how to proceed. Mr Reeves proposed a spend of up to £500 for installation – seconded by The Chairman – all in favour.	FB
4.2	Play Facilities – Mr Tyack has circulated a questionnaire for Councillors re play facilities – please give him any feedback before the end of the week. The Clerk will draft a flyer advertising the survey (printing costs to be reclaimed via expenses). Distribution of flyer was discussed – Councillors will assist in delivery. <i>Meeting suspended.</i> Mr Morton spoke re the skatepark – he is still unable to contact anyone at the football club but will continue to try. <i>Meeting reconvened.</i>	FB
4.3	Trees in The Larches/Flower Bed outside the Chinese takeaway - The flowerbed has been cutback – at present there are no visibility issues but it is only a matter of time before it regrows – The Chairman asked that the Clerk continue to pursue replanting as this will be cost effective in the long run – The Clerk to email Mark Kerridge with copy to Cllr Goldson. The trees in the Larches are to be cut back by the end of February. The area around the bus shelter has been cleared. The Clerk advised she has also been in touch with Suffolk County Council regarding footpaths and will put points of contact in the noticeboard. The Chairman said it is important to keep paths open and accessible – the last two years we have passed thanks to the team who cut them – they usually do a very good job so exceptions need to be reported.	FB
4.4	Sizewell C Consultation – Meeting 18th January at Wangford – The Chairman asked for views for Mr Reeves to feedback to this meeting, in turn Cllr Goldson can then feedback to County. The Chairman spoke re the park and ride at Darsham Station – he would like reassurance there will still be sufficient parking for local rail users. The Chairman spoke re concern of additional traffic through Wrentham – he would like funding for additional traffic calming/speed limit enforcement. Mrs Wilson asked what additional measures can be taken – The Clerk said in the past we have looked at gates on the side of the road as you enter the village but were advised the cost was prohibitive – Cllr Goldson asked that this be taken to his next Area Meeting.	IW/DR/MB

<p>4.5</p>	<p>Update from Cllr Rivett re Covehithe/Benacre joining Wrentham PC – Cllr Rivett has received advice from Democratic Services – a Community Governance Review would be required – this would include a ballot of residents in all parishes. The Review would be run by WDC and they would make the final decision. Costs are unknown as this has not been done before but would certainly involve postage, letters, envelopes and staff costs – these would be passed to the Parish Council. Cllr Rivett said the PC need to consider the East Suffolk Merger between Waveney and Suffolk Coastal – this may change parishes/wards etc. The Chairman asked if it would be fair for Wrentham residents to pay for this review. Mr Perry said if residents of Covehithe & Benacre want the review then they should request it and pay for it – we should not be seen to be trying to increase our boundaries – Mr Fletcher agreed. Mr Tyack said it would need to be at the request of over 50% of residents in order to trigger the process. The Clerk said this has come about because residents in Covehithe/Benacre have not had a democratic process, ie an Annual Parish Meeting, for some years. Surely it would be easier for them to raise this issue with Democratic Services and get the proper procedures in place for them to be able to raise any concerns. The Chairman proposed that Wrentham PC do not progress this matter – seconded by Mr Reeves – all in favour.</p>	
<p>4.6</p>	<p>Youth Club Funding - The Clerk has downloaded forms to apply for a grant from the Suffolk Giving Fund & will progress – Mrs Grantham said she would be happy to review the application. <i>Meeting suspended</i> Mr Morton asked if parents are aware of funding issues – perhaps subs should be raised. Cllr Rivett suggesting asking the young people what they would be prepared to pay. <i>Meeting reconvened.</i> The Clerk will contact the Youth Worker to suggest parent/youth fundraising. Mr Fletcher approached the Parochial Charity but they are unable to support. Cllr Goldson suggesting contacting local businesses – ie Southwold Pier, Adnams etc. Mrs Grantham said it is important that any fundraising is coordinated. To remain on the Agenda.</p>	<p>FB</p> <p>FB</p> <p>FB</p>
<p>4.7</p>	<p>S106/CIL Monies – The Chairman has produced a spreadsheet showing all requests so they can be fairly considered. Mr Perry said the Village Hall has applied for a grant for the kitchen and other projects. Cllr Rivett spoke re fence between Bonsey Gardens and Walker Gardens – The Clerk asked who owns this – Cllr Rivett said it belongs to WDC – The Clerk said then this should come from their S106 pot rather than the Parish Councils. Mrs Wilson asked when it will be decided how the funds should be spent as she is keen for kitchen at Village Hall to be replaced – Mr Reeves said we would need to await the outcome of the grant application. .</p>	
<p>4.8</p>	<p>Any other Matters Arising – None</p>	
<p>5</p>	<p>COUNCILLOR VACANCIES</p>	
	<p>There remains one Casual vacancy – Please continue to suggest becoming a Councillor to any interested residents.</p> <p>The Chairman proposed we adopt a policy regarding co-option as per example from Hazlemere PC – FB to draft and circulate to all for decision at next meeting.</p>	<p>All</p> <p>FB</p>
<p>6</p>	<p>HIGHWAY ISSUES</p>	
<p>6.1</p>	<p>VAS Monthly Data – Mr Buxton has unfortunately been unwell and has not yet downloaded data. Mr Tyack said he is happy to assist with moving VAS – The Clerk said there should always be 2 people present for Health & Safety reasons.</p>	

7	PLANNING	
7.1	DC/16/5429/LBC – 5 High Street - Plans circulated and discussed. Mr Reeves has spoken with the applicant – this work is required on health and safety grounds – it will reduce the height of the chimney to how it was many years ago. The Chairman proposed consent be recommended – seconded by Mr Fletcher, all in favour. The Clerk to advise WDC.	FB
7.2	Any further Planning Applications Received – DC/16/4091/LBC – Notification received of refusal.	
8	FINANCE	
8.1	Balance at Bank – £19,463.64 Business Saver Account (WRAC) (Youth Club funds & Lions donation) - £1188.76 Current Account - £12,684.06 Business Saver Account (CIL) - £5590.82 The Clerk confirmed SAGE balances with Bank Statements.	
8.2	Account received from Bus Shelter Cleaner - £55	
8.3	Clerks salary & expenses - £17.19	
8.4	HMRC payment – £11.60	
8.5	Account from SLCC for membership - £78.	
8.6	Any other accounts received – The Clerk has raised a cheque for February HMRC payment of £11.80, as advised by The Chairman, to ensure we always pay by the 19 th of each month.	
	Above payments 8.2 to 8.6 proposed by Mrs Hutson & seconded by Mrs Grantham. All in favour. Cheques signed by The Chairman & Mr Reeves.	
9	CORRESPONDENCE	
9.1	Any other correspondence received –	FB
9.1.1	The Clerk has been contacted regarding rats on the allotments – Wangford have a similar problem and employed pest control. The Chairman proposed that allotment holders should be responsible for taking action regarding this – seconded by Mrs Hutson – all in favour. Reydon PC are purchasing a second speedgun – this is solely for their use – they have asked if we wish to contribute to the costs – Mr Fletcher proposed we do not contribute – seconded by Mr Middleditch – all in favour. The Clerk to advise the Clerk at Wangford.	
10	ANY OTHER BUSINESS	
10.1	Cllr Rivett advised he sits on the WDC Scrutiny Panel – they have reviewed Waveney Norse – they have requested a grass cutting timetable be published so parishes know what to expect.	
10.2	Mr Fletcher spoke re sugarbeet lorries – they have been stacking up along Southwold Road (sometimes as many as 5) this makes passing very difficult. Mr Middleditch said this was due to the factories changing the cut off dates so more lorries had to be drafted in to get job done very quickly – he apologised for any inconvenience caused.	
11	DATE OF NEXT MEETING – Monday 20th February 2017 – 7.30pm.	

There being no further business the meeting closed at 9.14pm