

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 21<sup>st</sup> November 2016

**Present:** **The Chairman** – Mr Ian Watson  
**Councillors** – Mr Mark Buxton, Miss Alison Evans, Mr David Fletcher, Mr Dale Goldsmith, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Keith Perry, Mr David Reeves, Mr Paul Tyack, Mrs Nuala Wilson.  
**The Clerk** – Mrs Frances Bullard  
**Suffolk County Council** – not present  
**Waveney District Council** – Cllr Craig Rivett  
**6 members of public at start of meeting**

		<b>ACTION</b>
	<b>OPEN FORUM</b>	
	<p>A member of public spoke re flooding in The Lane caused by inadequate drainage from the forecourt of the Factory Shop. Both Cllr Goldson &amp; Highways are aware of the issue but despite it occurring since 2011 there has been no solution found. The Chairman said he has spoken with Cllr Goldson who has assured him this will be addressed – hopefully Cllr Goldson will be able to provide an update next month.</p> <p>A member of public spoke re speeding – he attended the PCC's Open Forum at Halesworth – this seems to be an issue across the County but Wrentham is particularly bad. He wrote to PCC who advised there have been 139 fixed penalty notices issued in Wrentham in the past 6 months – this is very few given that some 250,000 vehicles passed through the village in that time. PCC said average speed cameras would be a solution however these are extremely costly. The Clerk suggested that the VAS data could be shared with the PCCs office.</p> <p>A member of public spoke re the area in front of 26 High Street, he reported a 15" hole in the ground. Mrs Hutson will look into this.</p> <p>A member of public spoke re the Bonsey Gardens area – she feels this is an eyesore and everything takes so long to address. This has an impact on welfare of residents and she feels they are being discriminated against. The Chairman said all these matters need to be addressed through the correct channels. The member of public said she has tried this and even raised a petition but nobody seems to listen.</p> <p>A member of public spoke regarding a warning sign on Southwold Road which is overgrown – she was asked to let the Clerk have details so this could be reported to Highways.</p> <p>Mr Toby Morton spoke re skatepark – he met with Sentinel and reported that a skate park is being dismantled at Carlton Colville and they would be willing to give this to Wrentham. A site would be required along with a concrete base. He will make enquiries.</p> <p>Open Forum closed.</p>	
<b>1</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	Mrs Hutson – item 7.4 All as Trustee of Village Hall	

<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	No apologies were received.	
<b>3</b>	<b>MINUTES OF PC MEETING HELD 17<sup>th</sup> OCTOBER 2016</b>	
	The minutes of the PC Meeting held on 17 <sup>th</sup> October 2016, having previously been circulated, were proposed as a true record by Mr Tyack & seconded by Mr Buxton, subject to Mr Reeves being noted as present, all in favour. A copy was signed by The Chairman.	
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>War Memorial</b> – All work is now complete, once invoice is received The Clerk will advise Lady Gooch.	
<b>4.2</b>	<b>Community Defibrillator Update</b> – <i>Meeting suspended to allow Mrs Worts to give an update.</i> £2745 has been banked so we are over target to purchase the defibrillator. <b>The Chairman thanked Mrs Worts, her hard work was recognised with a round of applause</b> – all agreed she has done a fantastic job. There has also been a donation of £1000 from The Lions which can be used for installation costs – they are happy for any excess to be used for other village issues (possibly the new kitchen at the Village Hall). The Clerk advised that the BT phone box at Wrentham West End is to be disposed of – this would be ideal to house the defibrillator. <i>Meeting reconvened.</i> Mrs Wilson proposed that the Clerk pursue this option and see if the box could be purchased and relocated for the defibrillator, seconded by Miss Evans, all in favour.	<b>FB</b>
<b>4.3</b>	<b>Play Facilities</b> – Mr Tyack reported that some more work has been undertaken (repainting of slide). Mr Tyack is working on a questionnaire to seek residents views. With regards to the skatepark, we would need to look at planning permission. He will work on this with Mr Morton. The Clerk suggested that Alan Keely, Suffolk Constabulary Designing Out Crime Officer may be able to assist when looking at locations.	
<b>4.4</b>	<b>PC Noticeboard</b> – The Clerk has asked Newson Joinery to make a replacement board, he is currently moving premises but will have the board done by the end of November.	
<b>4.5</b>	<b>Flower Bed outside the Chinese takeaway</b> - Mrs Wilson met with Highways – they suggested it be cut back 2-3 times a year to ankle height. The Chairman said this is not ideal, it really needs replanting with ground cover. The Clerk will email highways. Mrs Wilson asked that the Clerk also chase the promised work on trees in The Larches.	<b>FB FB</b>
<b>4.6</b>	<b>Parking on verge near The Larches</b> – The Clerk has raised this with the Police who will check when passing.	
<b>4.7</b>	<b>Update from Cllr Rivett re Covehithe/Benacre joining Wrentham PC</b> – Cllr Rivett said that technically this is possible however residents would be required to pay a precept. The Chairman said we need to find out if that's what residents of Wrentham, Benacre & Covehithe want. <i>Meeting adjourned to allow resident to speak.</i> Mr Waddington, a resident of Covehithe, said he feels an amalgamation would benefit residents. <i>Meeting reconvened.</i> Mrs Wilson proposed that Cllr Rivett progress the matter with Democratic Services & seek views of residents, seconded by Mr Tyack, all in favour. Cllr Rivett to pursue.	<b>Cllr Rivett</b>
<b>4.8</b>	<b>Any other Matters Arising</b> – None	

<b>5</b>	<b>COUNCILLOR VACANCIES</b>	
	There remains one Casual vacancy – Please continue to suggest becoming a Councillor to any interested residents.	<b>All</b>
<b>6</b>	<b>HIGHWAY ISSUES</b>	
<b>6.1</b>	<b>VAS Monthly Data</b> – Mr Buxton has circulated data. It remains constant. Please let Mr Buxton know if any signs are not working – batteries can run out if volume is high. Mr Buxton feels the only thing that will make a real difference to those speeding is speed cameras and fines. Mr Buxton proposed that he prepare a ‘snapshot’ report for PCC’s Office, this will show total number of vehicles and those over 40mph, seconded by Miss Evans, all in favour.	<b>MB/FB</b>
<b>6.2</b>	The Chairman spoke re an email from Mr Pearson who is concerned about speeding, he suggested that Mr Buxton make contact to discuss and try to engage in Community Speedwatch. Mr Tyack also has a contact through Facebook page and will pass details to Mr Buxton.	<b>MB</b>
<b>7</b>	<b>PLANNING</b>	
<b>7.1</b>	<b>BT Phone Box – Wrentham West End</b> – As discussed under item 4.2 The Clerk will pursue the option of relocating the phone box to the centre of the village for the Community Defibrillator. The following response to Planning was proposed by Mr Watson – <i>From a Parish Council point of view we are looking to adopt and relocate the phone box to house a Community Defibrillator in the centre of Wrentham</i> – this was seconded by Mr Perry, all in favour. The Clerk will contact Planning.	<b>FB</b>  <b>FB</b>
<b>7.2</b>	<b>DC/16/3616/FUL</b> – Notification of Permission Granted.	
<b>7.3</b>	<b>DC/16/3606/LBC</b> - Notification of Permission Granted.	
<b>7.4</b>	<b>Any further Planning Applications Received</b> – 26 High Street planning application is being heard by WDC Planning Committee on 29 <sup>th</sup> November – The Chairman will attend and speak about our response regarding façade & streetscape. Cllr Rivett will be sitting on committee so will check re conflict of interests beforehand.	
<b>8</b>	<b>FINANCE</b>	
<b>8.1</b>	Balance at Bank – £24,110.85 Business Saver Account (WRAC) (Youth Club funds) - £638.67 Current Account - £19,382.89 Business Saver Account - £4089.29 The Clerk confirmed SAGE balances with Bank Statements. The Clerk spoke re moving money between accounts – she will move balance of Business Saver to Current Account and CIL money into Business Saver so it sits alone and is easy to monitor. The cheque from the Lions for defibrillator will be ringfenced in WRAC account. Proposed by Mr Reeves, seconded by Mrs Hutson, all in favour. The Clerk to visit bank.	<b>FB</b>
<b>8.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>8.3</b>	Clerks salary & expenses - £32.69	
<b>8.4</b>	HMRC payment – not being made this month as the account is in credit – The Clerk and Chairman to contact HMRC.	<b>FB/IW</b>
<b>8.5</b>	Invoice for Additional Insurance Premium - £15.65	
<b>8.6</b>	Invoices from Eric Sewell for Youth Worker - £450.00	
<b>8.7</b>	Invoice from Village Hall for work to gable end - £2046.00	
<b>8.8</b>	Invoices from Village Hall - £1289.94 (Roman Blinds, Payback & Lighting)	
<b>8.9</b>	<b>Any other accounts received</b> - None	
	Above payments 8.2 to 8.9 proposed by Mrs Grantham & seconded by Mrs	

	Wilson. All in favour. Cheques signed by The Chairman & Mr Reeves.	
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<b>8.10</b>	<b>Minutes of Finance Committee Meeting Held 17<sup>th</sup> October 2016 –</b> The minutes of the Finance Meeting held on 17 <sup>th</sup> October 2016, having previously been circulated, were proposed as a true record by Mr Reeves & seconded by Mrs Hutson, all in favour. A copy was signed by The Chairman.	
<b>8.11</b>	<b>Youth Club Fundraising –</b> The Clerk explained that approx. £1800 per annum needs to be raised to cover Youth Worker expenses. Youth Club recently held a Halloween Disco and have a Christmas Disco planned. The Chairman asked that the Clerk contact Eric Sewell, Youth Worker, to ask if parents/youngsters can be involved in fundraising. The Clerk will also contact Reydon Parish Council & The Lions. Mr Fletcher will approach the Parochial Charity to see if they can offer any assistance.	<b>FB</b> <b>FB</b> <b>DF</b>
<b>8.12</b>	<b>S106/CIL Funding –</b> The Clerk gave an update – there is £5366.57 in S106 funding available to us. We have now received our first CIL payment of £5590.28. We will need to produce an annual report by 31.12.16 re CIL spending, this will be published on website and sent to WDC. The Clerk will progress this. The Clerk will clarify if CIL/S106 monies can be used to support Youth Club/Village Hall. Please let Clerk have ideas of how this money can be used before next meeting and she will establish what is possible.	<b>FB</b> <b>FB</b> <b>All</b>
<b>9</b>	<b>CORRESPONDENCE</b>	
<b>9.1</b>	<b>Email from Halesworth Town Council asking for financial support to provide free car parking –</b> After discussion it was proposed by The Chairman, seconded by Mrs Wilson, all in favour, that Wrentham Parish Council would not contribute to this.	
<b>9.2</b>	<b>Invitation to WDC Budget Briefing – 22<sup>nd</sup> November 2016 -</b> The Chairman is unable to attend. The Clerk will circulate papers from WDC.	
<b>9.3</b>	<b>Flooding on A12 –</b> Covered under Open Forum.	
<b>9.4</b>	<b>Any other correspondence received –</b>	
<b>9.4.1</b>	<b>Cllr Goldsons next Area Meeting on 7<sup>th</sup> December 2016 –</b> The Chairman, Mr Reeves and Mr Buxton to attend.	<b>IW/MB</b>
<b>9.4.2</b>	<b>Letter received from Suffolk Constabulary asking for feedback on the Local Policing Review –</b> Feedback has already been sent to the PCC regarding police reports. The Clerk will add to next Agenda.	<b>FB</b>
<b>10</b>	<b>ANY OTHER BUSINESS</b>	
<b>10.1</b>	Mr Reeves spoke re the clock on The Old Town Hall – an excellent job has been made of replacing this. The Clerk to send letter to resident.	<b>FB</b>
<b>10.2</b>	Village Christmas Tree – Mr Reeves has spoken to Mr & Mrs Carter who are happy to provide this. Mr Reeves, Mr Perry & Mr Middleditch to arrange collection and erection of tree.	<b>DR/KP/RM</b>
<b>10.3</b>	Mr Reeves that the Environment Agency have been working on the River Wren and it has been cleared.	
<b>11</b>	<b>DATE OF NEXT MEETING –</b> <b>Monday 19<sup>th</sup> December 2016 – 7.30pm followed by festive refreshments.</b>	

There being no further business the meeting closed at 9.15pm