

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 17<sup>th</sup> July 2017

**Present:** **The Chairman** – Mr Ian Watson  
**Councillors** – Mr Mark Buxton, Mr Kevin Cross, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mr Keith Perry, Mr David Reeves, Mr Paul Tyack, Mrs Nuala Wilson.  
**The Clerk** – Mrs Frances Bullard  
**Suffolk County Council** – Cllr Tony Goldson  
**Waveney District Council** – Cllr Craig Rivett  
**4 members of public at start of meeting**

		<b>ACTION</b>
	<b>OPEN FORUM</b>	
	<p>The Chairman invited members of public to speak.</p> <p>A member of public spoke re the grassy area which will be lost due to the Meadowlands development – children currently use it to play football – she wondered if a set of goalposts could be provided on the meadow behind Oakhill Close/Walker Gardens/Bonsey Close – Mr Tyack who leads on the play area will take this forward with WDC. Mrs Wynn suggested as we are considering a bench/planting in this area it could all be done together.</p> <p>Mrs Wynn spoke regarding lorries using the cul-de-sac at the bottom of Bonsey Gardens for turning and parking inconsiderately whilst they are working in Bonsey Gardens. She contacted WDC and this resulted in a meeting at her house with Council officials &amp; builders. They were very apologetic and have instructed the site manager to use less vehicles and ensure they use the proper turning point. They agreed there is not enough off road parking and no signage to indicate turning area. Cost to tenants to create off road parking is approx. £3000 each. Vehicles are also parking too close to the junction with Chapel Road and causing an obstruction.</p> <p>Mrs Clifford asked if the donation from the Lions Club of £1000 could be used towards the Village Hall kitchen. They have enough money for materials but still need more for appliances, flooring etc. The Chairman said this is on the Agenda and will be discussed.</p> <p>Open Forum closed.</p>	<b>PT</b>
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Miss Alison Evans, Mr David Fletcher, Mr Dale Goldsmith, & Mr Roger Middleditch.	
<b>2</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Mr Cross – item 6.2 Mrs Hutson – item 9.1	
<b>3</b>	<b>MINUTES OF PC MEETING HELD 19<sup>th</sup> JUNE 2017</b>	
	The minutes of the PC Meeting held on 19 <sup>th</sup> June 2017, having previously been circulated, were proposed as a true record by Mrs Grantham & seconded by Mrs Wilson - All in favour – a copy was signed by The Chairman.	
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>Play Facilities</b> – Mr Tyack gave an update – he will take forward the suggestion of goalposts to WDC – if they are agreeable then residents will	

	<p>need to be consulted. He has chased the play park signage. Mr Tyack said he will be leaving the village in late October and will be sad to leave the Council. Cllr Goldson said he will be allowed to remain on the Council until the end of his term of office – The Chairman said this would be appreciated – Mr Tyack will consider this.</p>	
<b>4.2</b>	<b>S106/CIL Monies</b> – The bench in Oakhill Close will be delayed until more is known about goalposts.	
<b>4.3</b>	<b>Any other Matters Arising –</b>	
<b>4.3.1</b>	The Clerk spoke about the Community Defibrillator – she will arrange a community awareness session for 21 <sup>st</sup> August 2017 and advertise on noticeboards, website etc.	<b>FB</b>
<b>4.3.2</b>	Mrs Hutson spoke re the tree at the Fire Station which was discussed during the June open forum – this will be removed. She is still making enquiries regarding the disused telegraph poles.	
<b>4.3.3</b>	The Clerk has contacted the Planning Dept for guidance re advertising signs at Meadowlands – The Chairman will make contact with Badger Building.	<b>IW</b>
<b>4.3.4</b>	Mrs Wilson reported that the flowerbed outside the Chinese takeaway still needs cutting. The Clerk will chase.	<b>FB</b>
<b>5</b>	<b>HIGHWAY ISSUES</b>	
<b>5.1</b>	<b>VAS Monthly Data</b> – Mr Buxton has circulated data. The Chairman said we are doing all we can – the only thing that would make a real difference is average speed cameras.	
<b>5.2</b>	<b>‘Gated’ or improved signage on A12</b> – The Chairman advised this is on the Agenda for Cllr Goldson’s Area Meeting. We are still awaiting a response from Mark Kerridge with regards to what signage is possible.	
<b>5.3</b>	<b>Response from Police &amp; Crime Commissioner to speed Data</b> – This has been shared with all. Cllr Goldson advised he has meetings with the Chief Constable and PCC.	
	<p>Mr Buxton spoke about an email from Mr Pearson re speeding on Southwold Road – This, along with video, has previously been circulated to all. Mr Pearson has asked that the PC write to businesses whose vehicles are seen to be speeding. The Clerk has sought advice from SALC and we are able to do this – The Chairman said he supports this but we need to be mindful of using the recorded data. Mr Buxton said Mr Pearson has asked if we can verify speeds. The Chairman asked that Mr Buxton thank Mr Pearson for his email.</p> <p>Mrs Grantham spoke of continuing parking problems in Chapel Road. She also reported ongoing issues with Anglia Freight lorries.</p>	
<b>6</b>	<b>PLANNING</b>	
<b>6.1</b>	DC/17/2807/FUL – High Beech, High Street – plans displayed and discussed. Mr Cross proposed that permission be recommended as no material issues are contravened – seconded by Mrs Hutson – all in favour – The Clerk will advise WDC.	<b>FB</b>
<b>6.2</b>	DC/17/2396/FUL – 24 Bonsey Gardens - plans displayed and discussed. Mr Tyack proposed that permission be recommended – seconded by Mr Reeves – all in favour – The Clerk will advise WDC.	<b>FB</b>

6.3	<b>DC/17/1575/FUL – The Limes, High Street</b> – Notification of Refusal of Planning Permission. The Clerk read reasons for refusal.	
6.4	<b>Any further Planning Applications Received</b> – None.	
7	<b>FINANCE</b>	
7.1	Balance at Bank – £20,637.92 Business Saver Account (WRAC) (Lions donation) - £1000.00. Current Account - £14,047.10 Business Saver Account (CIL) - £5590.82 The Clerk confirmed SAGE balances with Bank Statements.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary. Clerks expenses of £21.44	
7.4	HMRC payment – £53.20	
7.5	Invoice from Waveney Norse for bin on A12 - £387.60 – S106 funds have been received for this.	
7.6	Invoice from Howshams for work on War Memorial - £640.65 – Lady Gooch has kindly sent a cheque to cover half of this.	
7.7	Post dated cheques for August payments of Clerks Salary, Bus Shelter Cleaning & HMRC	
7.8	<b>Any other accounts received</b> – Invoice for Allotment Water Bill - £18.76	
	Above payments 7.2 to 7.8 proposed by Mrs Grantham & seconded by Mr Buxton. All in favour. Cheques signed by The Chairman & Mrs Hutson.	
7.9 & 7.10	<b>Consideration of purchase of a new laptop and printer for The Clerk &amp; Dropbox or other Storage Facility</b> – The Chairman explained the reasons behind this. Mr Buxton has done some research and proposed using Microsoft One Drive – this costs £59 per annum and includes Word, Excel & Office 365, this was seconded by The Chairman – all in favour. The Chairman proposed a budget of £500 for the laptop & One Drive, seconded by Mrs Hutson, all in favour. The printer will be progressed later.	IW
7.11 & 7.12	<b>Consideration of updated PC website &amp; Replacement of Village Sign</b> – The Chairman said there appears to be little interest in progressing this at the moment and will therefore not progress for now. The Chairman said we are very appreciative of Mrs Walker running the website he will speak with her to see if she is happy to continue.	
7.13	<b>Request from Mr Buxton re Community Speedwatch hi-viz jackets</b> – Mr Buxton explained that only heavyweight, long sleeved, hi-viz jackets are supplied – he has sourced summer weight ones at a cost of £21.48. The Chairman proposed that the PC pay for these, seconded by Mrs Hutson, all in favour, a cheque was signed by The Chairman and Mrs Hutson.	
7.14	<b>Village Hall Expenditure Proposals 2017/18</b> – The Chairman advised we have had an email outlining what the Village Hall will be using funding for. The £2000 given from S106 funds will be used to replace the front doors. £3200 of the £3700 grant from the PC will be used on flooring. Quotations for work have been obtained. Mrs Reeves, Treasurer, is exploring Tesco's Grant Scheme and will apply for £2000 for the kitchen refit. There is work required to install a ramp at the rear fire exit for which quotes have been received in the region of £3000. The Village Hall Management Committee are meeting on 20 <sup>th</sup> July 2017. Mr Watson would like one voice from the Village Hall Committee to submit proposals/requests so the PC are clear on what priorities are. Cllr Goldson said after his next Area Meeting he will be asking Parishes to submit a 'shopping list' for the next 4 years. The Clerk asked what his budget is so requests can be realistic but Cllr Goldson preferred not to say at present. Mr Buxton, Mr Cross & The Clerk will attend Cllr Goldsons Area Meeting.	
		KC, MB,FB

<b>8</b>	<b>CORRESPONDENCE</b>	
<b>8.1</b>	<b>Email from Mrs Clifford – Consideration of how best to use £1000 donation from Lions Club</b> – The Chairman said he hopes to better understand the needs of the Village Hall after their meeting on Thursday. We also need to understand Cllr Goldson’s budget and what may be available.	
<b>8.2</b>	<b>Letter from Planning re eConsultation</b> – The Clerk will submit a form saying that we are happy to receive and respond to Planning Applications online.	
<b>8.3</b>	<b>Any other correspondence received</b> – None	
<b>9</b>	<b>WAVENEY LOCAL PLAN</b>	
	First draft has now been released and shows preferred development sites. Consultation will run from 28 <sup>th</sup> July for 8 weeks. Mr Cross gave overview of what this means for Wrentham. There are two sites in Wrentham – both of which were on the previous plan. Mr Reeves said a public meeting was held when the sites were first identified. Mrs Hutson has a meeting planned with staff as one site has been increased. Cllr Rivet said pages 145-149 relate to Wrentham – individuals are encouraged to respond as well as Parish Councils. The Chairman said our views have been given with regards to housing density, parking, play areas and a potential crossing on the A12. The Clerk & Mr Cross will attend a launch event on 27 <sup>th</sup> July. Response needs to be submitted by Friday 22 <sup>nd</sup> September – therefore we must formulate this at our next meeting on 18 <sup>th</sup> September.	<b>KC,FB</b>
<b>10</b>	<b>ANY OTHER BUSINESS</b>	
<b>10.1</b>	Mr Perry reminded all of the Time 4 Tea Hog Roast and Cinema on 22 <sup>nd</sup> July – everyone welcome.	
<b>11</b>	<b>DATE OF NEXT MEETING –</b> <b>There is no meeting in August – our next meeting is on Monday 18<sup>th</sup> September 2017 – 7.30pm</b>	

There being no further business the meeting closed at 9.30pm