

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 19<sup>th</sup> June 2017

**Present:**   **The Chairman** – Mr Ian Watson  
                   **Councillors** – Mr Mark Buxton, Mr David Fletcher, Miss Alison Evans, Mr Dale Goldsmith, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mr David Reeves, Mr Paul Tyack, Mrs Nuala Wilson.  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Cllr Tony Goldson (joined during item 6)  
                   **Waveney District Council** – Cllr Craig Rivett (joined during item 6)  
                   **4 members of public at start of meeting**

		<b>ACTION</b>
	<b>OPEN FORUM</b>	
	<p>The Chairman invited members of public to speak.</p> <p>Mr Robinson spoke re volume of traffic through the village and numbers speeding. He has previously raised this with Dr Coffey but has not had a response.</p> <p>Mr Robinson spoke re flooding, whilst he is pleased the drains have been cleared on the A12 this will not solve the problem. He was told it was a priority 12 months ago but still nothing has happened.</p> <p>Mr Robinson spoke about Planning – the owner of The Old Bakery has been refused permission to use black staining on his property however the Wrentham Conservation document states black staining is common in the village. He feels this is unfair.</p> <p>Mr Robinson spoke about advertising hoardings at the Meadowlands site – he feels they are excessive and outside planning regulations. The Clerk will contact Planning for clarification.</p> <p>Mr Robinson spoke re a tree behind the fire station which is suffering from Ash die back. There are also 2 disused telegraph poles on the site which BT will remove if the landowner requests. Mrs Hutson will investigate.</p> <p>Mr Robinson reported that the grass cutters have missed the narrow verges on the High Street. The Clerk will report to Waveney Norse.</p> <p>Mrs Wynn spoke re parking – year on year this is getting worse. Many cars now park on grass verges. She feels this is an accident waiting to happen. The situation will be even worse when Meadowlands residents move in. She feels the PC need to look at the problem as a whole and support action. The Chairman said this is an ongoing problem in the village – this was raised during the planning process for Meadowlands and we were overruled. We will continue to explore options with WDC &amp; SCC.</p> <p>Mrs Wynn spoke re the fence outside 26 High Street and asked when this will be removed – Mrs Hutson said she hopes work will be finished by the end of June.</p>	<p><b>FB</b></p> <p><b>LH</b></p> <p><b>FB</b></p>

	Mr Cross spoke re his application to be co-opted. His letter of application has previously been circulated to all. The Chairman thanked Mr Cross for his application and will suspend the meeting at item 5 to allow Mr Cross to answer questions.  Open Forum closed.	
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Mr Keith Perry & Mr Roger Middleditch.	
	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Mr Buxton as member of Youth Club Committee.	
<b>2</b>	<b>MINUTES OF PC ANNUAL GENERAL MEETING HELD 15<sup>TH</sup> MAY 2017</b>	
	The minutes of the PC AGM held on 15 <sup>th</sup> May 2017, having previously been circulated, were proposed as a true record by Mr Buxton & seconded by Mrs Hutson - All in favour – a copy was signed by The Chairman.	
<b>3</b>	<b>MINUTES OF PC ANNUAL PARISH MEETING HELD 24<sup>TH</sup> APRIL 2017</b>	
	The minutes of the PC Meeting held on 24 <sup>th</sup> April 2017, having previously been circulated, were proposed as a true record by Mr Reeves & seconded by Mrs Grantham - All in favour – a copy was signed by The Chairman.	
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>Community Defibrillator Update</b> – The Clerk confirmed this is now installed and up and running. Weekly checks are required to ensure all is in order – Mr Tyack agreed to undertake these as he lives very nearby. The Clerk will put a check list in the cabinet & update online Webnos system on a monthly basis. CHT offer an awareness session for residents – The Clerk will check availability and arrange.	<b>FB</b> <b>FB</b>
<b>4.2</b>	<b>Play Facilities</b> – Mr Tyack gave an update – signage has now been ordered. Mr Tyack has been in touch with all who expressed an interest in helping and will arrange an initial meeting.	<b>PT</b>
<b>4.3</b>	No item	
<b>4.4</b>	<b>Youth Club</b> – The Clerk has confirmed with Eric Sewell, Youth Worker, that a new committee is in place to run the club, they have insurance and policies in place, official hand over has taken place today (19.6.17).	
<b>4.5</b>	<b>S106/CIL Monies</b> – <i>Meeting adjourned to allow Mrs Wynn to speak re bench in Oakhill Close.</i> Mrs Wynn will liaise with Mr Goldsmith regarding location. <i>Meeting reconvened.</i>  The Clerk will transfer £1000 from CIL monies to current account to cover payment to Village Hall projector project.	<b>DG</b> <b>FB</b>
<b>4.6</b> <b>4.6.1</b>	<b>Any other Matters Arising –</b> Mrs Wilson reported that the plants in the border outside the Chinese takeaway are still in need of cutting back. The Clerk to contact Mark Kerridge.	<b>FB</b>
<b>5</b>	<b>COUNCILLOR VACANCIES</b>	
<b>5.1</b>	<b>To consider co-option of Mr Kevin Cross</b> – The Chairman explained the co-option process. The Clerk read Mr Cross' application to all. <i>The meeting was adjourned to allow Mr Cross to speak and answer any questions</i> – Mr Cross thanked Councillors for considering his application before leaving the meeting - <i>meeting resumed.</i> The Chairman proposed that Mr Cross be co-opted, seconded by Mrs Hutson, 8 in favour, 2 against, therefore the motion was carried and The Clerk will advise Mr Cross & sort out relevant	<b>FB</b>

	paperwork.	
<b>6</b>	<b>HIGHWAY ISSUES</b>	
<b>6.1</b>	<p><b>VAS Monthly Data</b> – Mr Buxton has circulated data. He has also created a 'snapshot' document which The Clerk will share with the Police &amp; Crime Commissioner and Dr Coffey. <i>Meeting suspended to allow Mr Robinson to speak</i> – He said these figures are with the VAS in place – they would be even higher when VAS are not in that location – <i>Meeting reconvened</i>.</p> <p>Cllr Goldson said he feels the PC are doing all they can – he will also take the data to the Speed Panel. He asked how much of a problem speeding causes in the village – The Chairman said this is the biggest single issue in the village &amp; must be pursued, other Councillors agreed.</p>	<b>FB</b>
<b>6.2</b>	<b>'Gated' or improved signage on A12</b> – The Chairman and Mr Buxton met with Mark Kerridge, he is reviewing what is possible and will get back to us as soon as possible. Cllr Goldson said one option could be to reinstate the 40mph zone at the Southern end of the village, between the old school and Pyes Hall.	
<b>6.3</b>	<b>Freedom of Information Request re Safety Van Data</b> – The Clerk shared the response to her FOI request which shows the van has visited the village on 6 occasions – 42 offences have been detected – 15 have paid and had license endorsed – 24 have attended a course – 3 are outstanding.	
<b>6.4</b>	<b>Email from Mr Pearson re speeding on Southwold Road</b> – This, along with video, has previously been circulated to all.	
<b>7</b>	<b>PLANNING</b>	
<b>7.1</b>	DC/17/1390/FUL – Notification received that permission has been granted.	
<b>7.2</b>	DC/17/1717/FUL – Notification received that permission has been granted.	
<b>7.3</b>	<b>Any further Planning Applications Received</b> – None.	
<b>8</b>	<b>FINANCE</b>	
<b>8.1</b>	<p>Balance at Bank – £20,272.03</p> <p>Business Saver Account (WRAC) (Lions donation) - £1000.00. The Clerk confirmed that all Youth Club funds were used to pay the final invoices from the Youth Workers.</p> <p>Current Account - £14,136.21</p> <p>Business Saver Account (CIL) - £5590.82</p> <p>The Clerk confirmed SAGE balances with Bank Statements.</p>	
<b>8.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>8.3</b>	Clerks salary. Clerks expenses of £40.04	
<b>8.4</b>	HMRC payment – Nil as we are in credit at present.	
<b>8.5</b>	Invoice from SALC for Subscriptions and Local Councillor Magazine - £376	
<b>8.6</b>	Invoice from CAS for additional Insurance premium (Defibrillator) - £9.23	
<b>8.7</b>	Invoice from Boggis Electrical for installation of Defibrillator - £236.15	
<b>8.8</b>	<b>Any other accounts received</b> – None	
	Above payments 8.2 to 8.8 proposed by Mr Reeves & seconded by Mr Tyack. All in favour. Cheques signed by The Chairman & Mrs Hutson.	
<b>8.9</b>	<b>Minutes of Finance Committee Meeting held 15<sup>th</sup> May 2017</b> - The minutes of the Finance Committee Meeting held on 15 <sup>th</sup> May 2017, having previously been circulated, were proposed as a true record by Mr Fletcher & seconded by Mr Reeves - All in favour – a copy was signed by The Chairman.	
<b>8.9.1</b>	<b>Consideration of purchase of a new laptop and printer for The Clerk</b> –	

	carried to next meeting.	
<b>8.9.2</b>	<b>Consideration of purchase of Dropbox facility</b> – carried to next meeting.	
<b>8.9.3</b>	<b>Consideration of updated PC website</b> – This was discussed at the Finance Committee Meeting – The Chairman would like to see this upgraded. Mr Perry has spoken to Mrs Walker who is happy to continue running the website until next year. A group needs to be formed to look at options. Carried to next meeting.	
<b>8.9.4</b>	<b>Consideration of replacing the Village Sign</b> – The Chairman said we need to look at replacement and possible relocation to a more prominent site. Carried to next meeting.	
<b>8.10</b>	The Clerk confirmed that all necessary documents have been published to comply with the Transparency Code.	
<b>9</b>	<b>CORRESPONDENCE</b>	
<b>9.1</b>	<b>Letter received from Pensions Regulator confirming Declaration of Compliance</b> – The Clerk will file.	<b>FB</b>
<b>9.2</b>	<b>Email from Councillor Rivett re Environmental Improvement Budget</b> – The Clerk will advertise this fund on the noticeboard.	<b>FB</b>
<b>9.3</b>	<b>Email from Mr Buxton re Council Tax charges</b> – Mr Buxton queried why the PC portion of his Council Tax bill has reduced – The Clerk has made enquiries and this is as a result of us requesting the same amount of precept but the tax base (number paying) has changed. This will be considered when applying for the 2018/19 precept in November.	
<b>9.4</b>	<b>Email from Mrs Wynn re parking</b> – The Chairman recapped what was raised during the open forum and asked Cllr Goldson and Cllr Rivett what could be done. Cllr Goldson suggested this be raised at his area meeting and he will try to obtain some costings for converting verges into laybys or extending existing laybys.	
<b>9.5</b>	<b>Any other correspondence received –</b>	
<b>9.5.1</b>	Email received from Planning to advise that Shadingfield, Sotterley, Willingham and Ellough are creating a neighbourhood plan – 6 weeks consultation from 16 <sup>th</sup> June to 28 <sup>th</sup> July 2017.	
<b>10</b>	<b>REPORT FROM CLLR RIVETT RE WAVENEY LOCAL PLAN</b>	
	Cllr Rivett reiterated the importance of the Local Plan. Plan has been delayed due to discussions with Beccles and Worlingham. First draft will be released in 2 weeks which will show preferred development sites. Consultation will run from 28 <sup>th</sup> July for 8 weeks. To remain on July agenda.	<b>FB</b>
<b>11</b>	<b>ANY OTHER BUSINESS</b>	
<b>11.1</b>	Miss Evans spoke re a Celebration of Local Talent to be held at the Church on 8 <sup>th</sup> & 9 <sup>th</sup> July – 11am-5pm – everyone welcome. All exhibits welcome – entry forms are available from Miss Evans.	
<b>12</b>	<b>DATE OF NEXT MEETING – Monday 17<sup>th</sup> July 2017 – 7.30pm</b>	

There being no further business the meeting closed at 9.20pm