

# RISK ASSESSMENT

## GENERAL, FOOD & FIRE.

28. 09.2014

### GENERAL:

A12 access	Good visibility.
Drive and car park	Corner by path is a new access point used by pedestrians and is uneven. It needs levelling by refashion the brick weave.
The Run	South side fence has lost support to 1 post and needs repairing.
Trees and hedges	All healthy and secure.
Hall Building	Structure safe and secure. (roof, walls, windows, doors ).
Toilets	Broken seat in women's toilet. New seat for the women's toilet needed.
Games room	Up turned table legs a hazard. To install a dado rail and stack tables against the wall.
Stage	carpet on back stairs upturned at the leading edge. To secure.
Store room	Chair stacking by the public is erratic and unstable. place 2 notices asking everyone to stack at a maximum of 5 chairs/stack. Create more space by removing stored wood.
Electrics	Only some plugs have blanks. Should all of them be covered?
Booking forms	Need revising with more information and a signature. All to be added to the web pages.

### FIRE:

EXIT	From the games room FIRE EXIT a notice outside to turn RIGHT is needed and a safe passage made to the east of the hall incase wanderers panic and turn left.
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### FOOD:

Fridge used intermittently. Needs a thermometer.